

## WMSHP Board Meeting Minutes – April 10, 2008

### Financial Update

- We have \$19,297.96 in our checking account, and \$1,008.04 in our PayPal account, for a total balance of \$20,306.00.

### Website Update

- The Spring Seminar registration has been added to the website. Also, a new dedicated section has been added for meeting minutes.

### CE Program Planning

- Spring Seminar Update
  - o The CE application has been submitted to Ferris for approval. There is currently a bit of a delay in the CE approval, since Ferris is having their own Spring Seminar. Per Andrea Ruggles, we are allowed to post the draft version of our Spring Seminar brochure online, provided that we state that CE approval is pending. Also, our CE should be approved in time for the brochures to be mailed out sometime during mid-April.
  - o We currently have 13 pharmaceutical representatives committed to providing financial support for the Spring Seminar. Ryan Bickel will send another reminder out to the local representatives mentioning the opportunity to sponsor Spring Seminar.
  - o At the current pace, we are on track to break even financially with Spring Seminar.
  - o Ryan Bickel will send sign-up information out to board members for equipment and speaker introductions.
- Summer Planning Meeting
  - o The Summer Planning meeting will again be held at the Bay Pointe Inn in Gun Lake. It is slated for June 12<sup>th</sup> at 5:45pm.
- Program Funding Issues
  - o Kim Melgarejo expressed her concerns about the funding methods for this month's meeting. She stated that she would feel most comfortable that we strictly follow drug companies' PhrMA regulations when requesting funding. The group agreed with her statements. It is notable that with PhrMA regulations, some drug companies may not be able to provide sufficient financial support to totally cover a general meeting, in which case WMSHP will need to pay the remaining costs.

### Scholarship

- Sarah Radcliffe was voted as the recipient of this year's \$1,000 scholarship. We will need to obtain her Social Security Number in order to file a 1099 form for this scholarship. We will also send letters to those recipients who did not receive the scholarship.

### MSHP Update

- Take Your Legislator to Work Day
  - o MPA/MSHP would like hospitals to invite local legislators to spend a day in their work environment to observe the inner-workings of health-systems pharmacy. Per Ryan Bickel, in the past, this has typically functioned as a sit-down lunch with the legislator. However, per Shaun Phillips, MPA/MSHP would like the legislator to shadow pharmacists.
- Residency Conference
  - o The conference will be held on May 12<sup>th</sup>. Sign-up is available online at <http://www.michiganpharmacists.org/residency.htm>.

### Announcements / Other Business

- Michelle Brodin is moving out-of-state in June, and will therefore be resigning from her Board position. Brad Miller will try to find the ballot results from last Fall's board election, so that we may offer Michelle's position to the nominee with the next-highest number of votes. If they cannot be found the Board will ask the person of their choice to fill her position.
- Brad Miller has requested that President's Corners be sent to him by the 15<sup>th</sup> of the month to speed delivery to members. The next one would be due on August 15<sup>th</sup>, as newsletters are typically not distributed during the Summer.
- Ryan Bickel noted that he still has not chosen a gift for Jesse Hogue.